



Logistics

July 17th – 20th, 2016

Start & End dates/times

Workshop START: July 17, 2016, 7:00 pm (reception)

Workshop END: July 20, 2016, 1:30 pm

Note that the workshop will be time intensive. Please block off those days for course work and do not plan other activities.

Venue and Accommodations

Doubletree San Francisco Airport

835 Airport Blvd., Burlingame, California, 94010

Phone: (650) 344-5500

<http://bit.ly/IgG5Gau>

Please note: We have reserved an I-Corps room block at the Doubletree SFO for the reduced rate of \$149/night + taxes for a single occupancy room. This room rate includes breakfast and free in-room WIFI. Please note that the faculty will be holding office hours at the Doubletree and we highly encourage you to stay at this property. Book your overnight rooms via the following link: <http://bit.ly/28O7WPK>. **Please make your room reservations by June 25th.**

You will be responsible for:

- Reserving your overnight room(s) as well as the cost of your lodging. Please provide payment to the hotel when you check in (\$149/night + taxes for a single occupancy).
- Requesting any changes/cancellations to your booking by July 14th to avoid incurring lodging costs.
- Reimbursing VentureWell for any hotel charges incurred on your behalf. VentureWell reserves the right to invoice you for these charges.

Travel

You are responsible for arranging your travel to attend the Bay Area meeting. Local airports include San Francisco Airport (2 miles away), San Jose Airport (30 miles away) and Oakland Airport (28 miles away). Please note the hotel has a 24-hour complimentary shuttle to and from SFO. Note: There are several area Doubletree hotels. The hotel's shuttle is provided by BAUER'S Transportation with stops for Doubletree and Red Roof Inn or Hilton Garden Inn.

Local area information can be found here: <http://bit.ly/28QFT3c>

For this meeting we **highly** recommend teams reserve a rental car for customer discovery. The Doubletree has self-parking available for a reduced fee of \$10/day.

QUESTIONS?

Please contact Kirstin Gadiel, kgadiel@venturewell.org.