



LOGISTICS

March 3-4, 2016

START & END DATES/TIMES

Workshop START: Thursday, March 3, 2016, 8:30AM (breakfast begins at 8:00AM)

Workshop END: Friday, March 4, 2016, 4:30PM

Note that the workshop will be time intensive. Please block off those days for course work and do not plan other activities.

VENUE AND ACCOMMODATIONS

[JW Marriott Houston Downtown](#)

806 Main St, Houston, TX 77002

Phone: (713) 237-1111

Please note: We have reserved an I-Corps room block at the JW Marriott Houston Downtown for the reduced rate of \$209/night + taxes for a single occupancy room. This room rate includes breakfast and free in-room WiFi. Please note the faculty will be holding office hours at the JW Marriott Houston Downtown. **You will need to make your hotel reservations by Friday, February 19, 2016.** Please make your reservations through the following link (please note you must copy and paste the URL into your address bar):

<http://tinyurl.com/MAR16-SW-NSF-I-CORPS>

If you have any questions or need to book additional rooms, please contact Hollie at hcrisler@venturewell.org

You will be responsible for:

- Reserving your overnight room(s) as well as the cost of your lodging. Please provide payment to the hotel when you check in (\$209/night + taxes for single occupancy).
- Requesting any changes/cancellations to your booking by Saturday, February 20, 2016 to avoid incurring lodging costs.
- Reimbursing VentureWell for any hotel charges incurred on your behalf. VentureWell reserves the right to invoice you for these charges.

TRAVEL

You are responsible for arranging your travel to attend the Houston, Texas area meeting. The closest local airports are George Bush Intercontinental Airport - IAH (23 miles from the hotel) and William P Hobby Airport - HOU (11 miles from the hotel). Unfortunately, the hotel does not provide complimentary shuttle service to and from the airport. However, you can find information about alternative transportation [here](#).

For customer discovery, we highly recommend teams reserve rental cars for travel in the Houston, TX area. Numerous rental car options are available through both George Bush Intercontinental Airport (IAH) and William P Hobby Airport (HOU). The JW Marriott Houston Downtown provides valet parking onsite at \$35 per day, and there is a self-park garage, located on Walker (just around the corner from the Hotel), that offers parking for \$28 per day.

DRESS CODE

Dress code is business casual.

QUESTIONS?

Please contact Hollie Crisler, hcrisler@venturewell.org.