

# E-Team Program Proposal Timeline

## 10 Weeks •

### Sign up for a free VentureWell membership

Reach out to your PI,  
administrative contact, and  
department chair to let them  
know you're applying

## 6 weeks •

### Begin drafting your Pioneer proposal

Follow up on letters of support  
Sign up for an application clinic

## 2 Weeks •

### Review your completed application

Collect letters of support and  
supporting docs, upload

Submit proposal components  
to your Office of Sponsored  
Programs for approval

## • 12 Weeks

### Review application guidelines

Create a timeline for  
assembling your proposal  
and recruiting additional  
team members, if necessary

## • 8 Weeks

### Attend an info session

Create a VentureWell profile  
Ask for letters of support

## • 4 Weeks

### Edit and assemble your application

Refine your narrative and  
team resumes

Connect with VentureWell  
staff at an application clinic  
if you have questions

## • 1 Week

### Application all set? Submit early!

Week of deadline

**SUBMIT your application!**